



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: N Lohse & K Azure/Wee Care Daycare

Type: 20% Inspection **Date:** 04/18/2017 **Time:** 09:35 AM

Director: N Lohse & K Azure

Contact: _____

Licensing Worker: Pam West **Phone #:** (406) 262-9790

Time: 09:35 AM # **children:** 5 # **under 2:** 2 # **caregivers:** 1
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes	1. License
No	2. Overlap 37.95.702(1) (1) Except for approved overlap care there shall be at least 2 caregivers caring for the children at all times when there are more than 6 children present at the home. The intent of this rule was not met: Based on observation, CCL found that there were 7 children in care with one caregiver. This plan of correction was approved on May 4, 2017.

BUILDING/FIRE REQUIREMENTS

Yes	3. Inside Facility
Yes	4. Fire Safety
Yes	5. Equipment
No	6. Exiting 37.95.705(2) (2) Every story of the day care facility that is used for day care purposes shall have at least two remotely located means of egress as defined in ARM 37.95.102 (42). All areas used for day care purposes must have at least one door for egress that is at least 34 inches wide and must also have one other means of egress that provides a clear opening of at least 20 inches in width, 24 inches in height, and 5.7 sq. feet in area. The bottom of the opening shall not be more that 44 inches above the floor. If windows are used for rescue or exiting purposes, the provider shall have a written and feasible evacuation plan. All exits must be unobstructed at all times. The intent of this rule was not met: Based on observation, CCL found that the window in the nap room was blocked, preventing easy exit in the event an emergency. This plan of correction was approved on May 4, 2017.

OUTDOOR TOUR

Yes	7. Play Area
Not Observed	8. Swimming

PROGRAM ISSUES

Yes	9. Supervision
Yes	10. Provider Responsibilities
Yes	11. Activities
N/A	12. Night Care

HEALTH ISSUES

Yes	13. Illness Exclusion
Yes	14. Health Prevention

MEDICATION

N/A	15. Administration
Yes	16. Storage

INFANTS/TODDLERS

Yes	17. Diapering
Yes	18. Feeding
N/A	19. Bathing
Yes	20. Sleeping
Yes	21. Activities
Yes	22. Outdoor Activities

NUTRITION/FOOD ISSUES

Not Observed	23. Sanitation
Not Observed	24. Meal Frequency
Not Observed	25. Special Diet

TRANSPORTATION

N/A	26. Basic Requirements
N/A	27. Child Passenger Safety

WRITTEN RECORDS

No	<p>28. Parent Information</p> <p>37.95.115(1) (1) The following written information shall be made available to all parents: (a) A typical daily schedule of activities; (b) Admission requirements, enrollment procedures, hours of operation; (c) Frequency and type of meals and snacks served; (d) Fees and payment plan; (e) Regulations concerning sick children; (f) Transportation and trip arrangements; (g) Discipline policies; and (h) Department day care licensing requirements.</p> <p>The intent of this rule was not met:</p> <p>Based on review of facility records, provider was unable to produce the following written information: regulations concerning sick children.</p> <p>This plan of correction was approved on May 4, 2017.</p>
No	<p>29. Facility Records</p> <p>37.95.141(1) (1) The facility shall keep a daily attendance record of the children for whom care is provided.</p> <p>The intent of this rule was not met:</p> <p>Based on review of facility records, CCL found that the provider did not have a daily attendance record that accurately reflected the children in care at the time of the inspection.</p>

WRITTEN RECORDS

This plan of correction was approved on May 4, 2017.

37.95.1005(11)

(11) Providers must develop a written policy that describes the practices to be used to promote a safe sleep environment when children under age two are napping or sleeping.

The intent of this rule was not met:

Based on interview, CCL found the provider did not have a written policy describing practices used to promote a safe sleep environment.

This plan of correction was approved on May 4, 2017.

No	30. Child File Review
	<p>37.95.128(1)(a-d)</p> <p>(1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:</p> <ul style="list-style-type: none"> (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or (d) A naturopathic physician licensed under Title 37, chapter 26, MCA. <p>The intent of this rule was not met:</p> <p>Based on record review, CCL found that there were two children under age two that did not have a pediatric health record on file. See enclosed copy of children's record review.</p> <p>This plan of correction was approved on May 4, 2017.</p> <p>37.95.140(1)-(4)</p> <p>(1) Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):</p> <p>(2) If the child is at least 12 months old but not less than 60 months of age and has not received any Hib vaccine, the child must receive a dose prior to entry.</p> <p>(3) DT vaccine administered to a child less than 7 years of age is acceptable for purposes of this rule only if accompanied by a medical exemption meeting the requirements of ARM 16.28.707 that exempts the child from pertussis vaccination.</p> <p>(4) Before a child between the ages of five and 12 may attend a day care facility providing care to school aged children, that facility must be provided with documentation required by (5) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9).</p> <p>The intent of this rule was not met:</p> <p>Based on record review, CCL found that there were two children that did not have immunizations on file. See enclosed copy of children's record review.</p> <p>This plan of correction was approved on May 4, 2017.</p> <p>37.95.141(5)(a-d)</p> <p>(5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:</p> <ul style="list-style-type: none"> (a) written information on each child explaining any special needs of the child, including allergies; (b) a release or authorization of persons allowed to pick up the child;

WRITTEN RECORDS

- (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and
- (d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and

The intent of this rule was not met:

Based on record review, CCL found that the following information was not on file for three children : an emergency consent form. See enclosed copy of children’s record review.

This plan of correction was approved on May 4, 2017.

37.95.1003(1)

- (1) An individualized diet and feeding schedule shall be provided according to a written plan submitted by the parents or by the infant’s physician with the knowledge and consent of the parents, guardian, or placement agency. A change of diet and schedule shall be noted on each infant’s daily diet and feeding schedule.

The intent of this rule was not met:

Based on record review, CCL found that there was one infant that did not have an individualized feeding schedule on file. See enclosed copy of children’s record review.

This plan of correction was approved on May 4, 2017.

Not Observed	31. Medication File
Yes	32. Caregiver File Review
Yes	33. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes	34. License-Certificate
Yes	35. Facility Requirements
Yes	36. Registration/License Process